

## Underpayment of Individual Income Tax Penalty Computation 2003 Taxable Year Resident Filers

### GENERAL INFORMATION

- A. Louisiana imposes an underpayment penalty on an individual's failure to sufficiently pay income tax throughout the year by withholding or declaration payments. If adequate tax was not paid in a period, you may owe a penalty of twelve percent per annum (12%) on the underpayment.
- B. **FILING AN ESTIMATE AND PAYING THE TAX FOR CALENDAR YEAR TAXPAYERS** – If you file a return on a calendar year basis and are required to file Form IT-540ES, Estimated Tax Declaration for Individuals, you are generally required to file estimated tax by April 15, and to pay the tax in four installments. If you are not required to file estimated tax until later in the year because of a change in income, you may be required to pay in fewer installments. Below is a table that shows the due date(s) for estimated tax and the maximum number of installments required.

Period in which Requirements First Met	Due Date of Payment	Maximum Number of Installments Required
Between Jan 1 and April 1	April 15	4
After April 1 and before June 2	June 15	3
After June 1 and before Sept 2	Sept 15	2
After September 1	Jan 15	1

- C. **FARMERS AND FISHERMEN** – Individuals that are farmers (including oyster farmers) may make one declaration of estimated tax after September 15 of the taxable year and on or before January 15 of the succeeding taxable year. The one declaration payment of at least sixty six and two-thirds percent (66.66%) of the estimated tax is construed to satisfy any underpayment. To be defined as a farmer, the taxpayer must **receive at least two-thirds** of total estimated gross income from all sources for the taxable year from farming activities. To be defined as a fisherman, the taxpayer must be registered with the Louisiana Department of Wildlife and Fisheries as a commercial fisherman.
- D. In order to properly complete Form R-210 for 2003, you will need the following information:
1. A copy of your 2002 Louisiana individual income tax return.
  2. Your 2003 Louisiana individual income tax return.
  3. The dates and amounts of your declaration payments made for the 2003 taxable year.
  4. The date and amount of your extension payment for 2003, if any.
- E. **Complete Exception 1 on page 3 to determine if you are subject to the underpayment penalty.** Exception 1 determines if your tax liability exceeds the threshold that subjects you to a penalty. If you do not meet Exception 1, complete Form R-210 and attach it to Form IT-540. Exceptions 2 through 5 determine the minimum amount you should have paid for a period to avoid an underpayment subject to penalty. You will not be liable for a penalty if the payments you made for the 2003 tax year equal or exceed any amount determined for the same period under the exceptions. Once you have determined an exception for a period, you do not have an underpayment for that period which is subject to the penalty. You may apply a different exception to each underpayment. If an underpayment penalty is due, enter the total penalty on Line 4 of the Interest and Penalty Calculation/Schedule on your 2003 Form IT-540.
- F. When applying credits and withholding to a period, you may equally distribute (based upon the number of months in the period) these amounts to each period. You may use the actual date those amounts were withheld or the date on which the credit was earned. Any extension payments or composite partnership return payments made on or before January 15, 2004, must be applied to the fourth installment period. Any credit carryforward from the 2002 tax year to the 2003 tax year must be included in the first installment period.

**Section 1 – Required annual payment**

The required annual payment **is the lesser of:** ninety percent (90%) of your 2003 Louisiana income tax OR 100% of your 2002 Louisiana income tax.

**Line 1** – Ninety percent (90%) of current year. Use the steps below to compute this amount from your **2003** Form IT-540.

1. Enter your Louisiana Income Tax (Line 10 of <b>2003</b> Form IT-540).	.00
2. Enter the Amount of Nonrefundable Credits (Line 11 of <b>2003</b> Form IT-540).	.00
3. From <b>2003</b> Schedule A – Part 2 Refundable Credits and Payments, add Lines 2, 3, and 4, and print the result here.	.00
4. Subtract Lines 2 and 3 from Line 1 and print the result here.	.00
5. Multiply Line 4 by 90% (.90) and print the result here and on Line 1 of Form R-210.	.00

**Line 2** – One hundred percent (100%) of previous year. Use the steps below to compute this amount from your **2002** Form IT-540.

1. Enter your adjusted Louisiana income tax (Line 13A of <b>2002</b> Form IT-540).	.00
2. From <b>2002</b> Schedule A – Part 2 Refundable Credits and Payments, add Lines 2 and 3 and print the result here.	.00
3. Subtract Line 2 from Line 1 and enter result here and on Line 2 of Form R-210.	.00

**Line 3** – Enter the smaller of Line 1 or Line 2 from Form R-210. If no return was filed for 2002, use the amount from Line 1 of Form R-210.

**Line 4** – Number of installments. Generally, a person is required to make four installments beginning on April 15. You may be required to pay in fewer installments if you had a change in income. Enter the number of installments required to be paid. See General Information, Item “B.”

**Section 2 – Underpayment computation**

**Line 5** – Divide Line 3 of Section 1 by Line 4 of Section 1. Round to nearest dollar and enter the results in the appropriate columns.

**Line 6** – For each period, enter the amounts paid on estimated tax, withholding, and credit carryforward. Include any extension or composite partnership payments made on or before January 15, 2004, in the last period. See General Information, Item “F.”

**Line 7** – An overpayment in one period may be carried forward to the next period. If an amount on Line 6 is greater than an amount in the same column of Line 5, then an overpayment exists for that period. Determine the carry forward amount by subtracting Line 6 from Line 5. If the amount is negative, then you have a carry forward for that period. Overpayments from previous periods may be carried forward and applied to later periods. Overpayments may not be carried back to a previous period.

Example:

	04/15/03	06/16/03	09/15/03	01/15/04
From Section 1, divide Line 3 by amount on Line 4.	400.00	400.00	400.00	400.00
Enter amounts paid.	500.00	600.00	350.00	250.00
Under/overpayment of installment	-100.00	-200.00	50.00	150.00

In the above example, an over payment of \$100 exists for the first period and \$200 for the second period. These overpayments may be carried forward to the third and fourth periods, thus resolving the two underpayments for these periods.

**Line 8** – Adjust your payments for any period by any carryforward amount. See Line 7 above. The sum of all amounts in Line 8 must equal the sum of all amounts in Line 6.

**Line 9** – Determine the underpayment or overpayment for each period. With respect to the same column, if the amount in Line 5 is greater than the amount in Line 8, then an underpayment exists for that installment period. Subtract Line 8 from Line 5 and enter the amount in the appropriate column. If Line 5 is less than Line 8, then an overpayment exists for that installment period. Subtract Line 5 from Line 8 and enter the overpayment in the appropriate column.

## Section 3 – Exceptions

### Line 10 – Exception 1

You are **not** legally responsible for an underpayment penalty if your estimated tax liability does not **exceed** one thousand dollars (\$1,000). For persons filing a joint return and those with a filing status of Qualifying Widow(er), no underpayment penalty is imposed if the amount of your estimated tax liability is two thousand dollars (\$2,000) or less. Use the calculation below to determine if your 2003 tax liability exceeds one thousand dollars (\$1,000) **per person**.

#### Exception 1

- |  |     |
|--|-----|
| 1. Enter the amount from Line 14 of your <b>2003</b> Form IT-540.  | .00 |
| 2. Enter the amount from Line 12B of your <b>2003</b> Form IT-540.   | .00 |
| 3. Subtract Line 2 from Line 1 and enter the result here.  | .00 |
| 4. Enter any extension payment(s) included on Line 13B of your <b>2003</b> Form IT-540 made after January 15, 2004.  | .00 |
| 5. Add Line 4 to Line 3 and enter result here.   | .00 |
| 6. If your filing status is Single, Married Filing Separately, or Head of Household <b>AND</b> the amount on Line 5 above is less than or equal to \$1,000, <b>STOP – NO PENALTY IS DUE.</b> |     |
| 7. If your filing status is Married Filing Joint or Qualifying Widow(er) <b>AND</b> the amount on Line 5 above is less than or equal to \$2,000, <b>STOP – NO PENALTY IS DUE.</b>            |     |

**IF YOU MEET THIS EXCEPTION, DO NOT PROCEED WITH ANY OTHER CALCULATIONS. YOU DO NOT OWE AN UNDERPAYMENT PENALTY.**

### Line 11 – Exception 2 – Prior Year's Tax Liability

This exception applies if your 2003 payments (withholding, declarations, and any extension paid before January 15, 2004) equal or exceed your 2002 income tax liability for each installment period. Your Louisiana income tax return for 2002 must have covered a full twelve month taxable year and must have reflected an income tax liability.

#### Exception 2

**Line A** – In each column, enter the total amount of payments for the indicated period. Payments include declarations **made for the period**, withholding, and any extension or composite partnership payments made on or before January 15, 2004. See General Information Item "F."

**Line B** – Use the amount from Line 2 of Form R-210. This is 100% of your 2002 tax liability. Multiply the 2002 tax liability by the percentage in each column and print the result.

	April 15, 2003	June 16, 2003	Sept. 15, 2003	Jan. 15, 2004
A. Total amount paid and withheld from January 1, 2003, <b>through the installment date indicated.</b>				
	.00	.00	.00	.00
Amount from Line 2, Form 210 ( _____ )	25%	50%	75%	100%
B. 2002 tax. Multiply the 2002 tax by the percentage in each column.				
	.00	.00	.00	.00

If Line A is greater than or equal to Line B, then the period has met the exception. On Line 11 of Form R-210, print "Exception" for each period exempted. If you have an exception for all periods, you do not have an underpayment penalty.

## Line 12 – Exception 3 – Prior Year’s Income

This exception applies if your 2003 payments (see General Instructions, Item “F”) equal or exceed the tax computed on prior year’s income using 2003 rates and filing status.

### Exception 3

**Line A** – In each column, enter the total amount of payments for the indicated period. Payments include declarations **made for the period**, withholding, and any extension or composite partnership payments made on or before January 15, 2004. See General Information item “F.”

**Line B** – Use the following worksheet to compute the amount for Line B.

1. 2002 Taxable Income. Line 10 of your 2002 Form IT-540. \_\_\_\_\_
2. Compute tax on above amount using 2003 filing status and tables. \_\_\_\_\_
3. Enter 2002 Non-refundable Credits. Line 12 of 2002 Form IT-540. \_\_\_\_\_
4. Enter 2002 Refundable Credits. Add Lines 2 and 3 of  
2002 Schedule A – Part 2 of Form IT-540. \_\_\_\_\_
5. Subtract Lines 3 and 4 from Line 2. \_\_\_\_\_

	April 15, 2003	June 16, 2003	Sept. 15, 2003	Jan. 15, 2004
A. Total amount paid and withheld from January 1, 2003, <b>through the installment date indicated.</b>	.00	.00	.00	.00
Amount from Line 2, Form 210 ( _____ )	25%	50%	75%	100%
B. 2002 tax. Multiply the 2002 recomputed tax (Line 5 above) by the percentage in each column.	.00	.00	.00	.00

If Line A is greater than or equal to Line B, then the period has met the exception. On Line 12 of Form R-210, print “Exception” for each period exempted. If you have an exception for all periods, you do not have an underpayment penalty.

## Line 13 – Exception 4 – Annualized Income

This exception provides for annualizing the income for the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> quarters. This exception applies if your 2003 payments equal or exceed ninety percent (90%) of the tax computed on annualized income for **the period ending based on calendar quarters. Important: Except for the first installment period, the remaining installment periods do not coincide with calendar quarters.** You must be careful when calculating your payments for each quarter. “Annualized income” means the actual income (Federal Adjusted Gross Income – “AGI”) received during the period. Complete Lines A through L. Compare the amount in each column of Line L to the corresponding column in Line M. If Line M is equal to or greater than the amount in Line L, you have met the exception for that period. If using this exception, please attach a schedule indicating your computation for the federal income tax deduction taken on Line D. On Line 13 of Form R-210, print “Exception” for each period exempted. If you have an exception for all periods, you do not have an underpayment penalty. **Note:** If you are a farmer or fisherman, on Line K substitute 16.67% for the period ending 03/31/03; 33.33% for the period ending 06/30/03; and 50% for the period ending 09/30/03.

	01/01/03 through 03/31/03	01/01/03 through 06/30/03	01/01/03 through 09/30/03
A. Enter your AGI for <b>each period.</b>	.00	.00	.00
B. Annualization factors	4	2	1.33
C. Multiply Line A by Line B.	.00	.00	.00
D. Enter federal income tax associated with the income for <b>each period.</b>	.00	.00	.00
E. Multiply Line D by corresponding annualization factor on Line B.	.00	.00	.00
F. Subtract Line E from Line C.	.00	.00	.00
G. For the amounts on Line F, determine the correct tax based upon filing status and number of exemptions claimed on Line 6D of your 2003 Form IT-540.	.00	.00	.00
H. Enter refundable and nonrefundable credits <b>associated with each period.</b> Refer to Schedule A of Form IT-540 to determine credits.	.00	.00	.00
I. Multiply Line H by corresponding annualization factor on Line B.	.00	.00	.00
J. Subtract Line I from Line G.	.00	.00	.00
K. Applicable percentage - (Farmers and fisherman see instructions above.)	22.5%	45%	67.5%
L. Multiply Line J by Line K.	.00	.00	.00
M. Enter total of credit carryforward, declarations and withholding <b>associated with each period.</b>	.00	.00	.00

## Line 14 – Exception 5 – Installment Period Income

This exception is computed by paying an amount equal to ninety percent (90%) of the tax computed, at the rates applicable to the taxable year, on the basis of the actual taxable income for the months in the taxable year ending before the month in which the installment is required to be paid. Complete Lines A through G. For each column, compare the amount on Line G to the amount on Line H. If Line H is equal to or greater than the amount in Line G, you have met the exception for that period. If using this exception, please attach a schedule indicating your computation for the federal income tax deduction taken on Line B. On Line 14 of Form R-210, print "Exception" for each period exempted. If you have an exception for all periods, you do not have an underpayment penalty.

	01/01/03 through 03/31/03	01/01/03 through 05/31/03	01/01/03 through 08/31/03	01/01/03 through 12/31/03
A. Enter your AGI for <b>each period</b> .	.00	.00	.00	.00
B. Enter federal income tax associated with the income from Line A.	.00	.00	.00	.00
C. Subtract Line B from Line A and enter the result for each period.	.00	.00	.00	.00
D. Enter Louisiana individual income tax due using the 2003 Louisiana individual income tax tables. Determine tax based upon the total exemptions claimed on Line 6D of the 2003 return.	.00	.00	.00	.00
E. Enter the amount of nonrefundable and refundable credits <b>associated with each period</b> . Refer to Schedule A of Form IT-540 to determine credits.	.00	.00	.00	.00
F. Subtract Line E from Line D and enter the result for each period. This is your tax for each period.	.00	.00	.00	.00
G. Multiply Line F by 90% (.90).	.00	.00	.00	.00
H. Enter the amount of payments and withholding for each period.	.00	.00	.00	.00

## Section 4 – Penalty Computation

Line 15 – Enter any underpayment in the appropriate column for each period that is not subject to one of the exemptions cited in Lines 11 through 14.

Line 16 – Enter the payment date that satisfies the underpayment. Note that the payment date may be the date you filed an extension or filed the return.

Line 17 – Compute the number of days from the due date of the installment to the date that the underpayment is satisfied. The installment due date for each installment is shown at the top of each column.

Line 18 – The penalty rate is 12 percent per annum (.12). The daily penalty rate is: .0329% (0.000329). Multiply the number of days late by the daily penalty rate to determine the penalty factor. Example: Assume the installment is 30 days late. The penalty factor is:  $30 \times 0.000329 = 0.00986$ . Multiply the computed penalty factor times the amount of the underpayment and enter it in the appropriate column. To compute the underpayment penalty for farmers and fishermen, determine the number of days from January 15, 2004 to the date that the underpayment is satisfied. Use this number to compute the penalty factor.

Line 19 – Add the amounts on Line 18 and enter in the appropriate box. Also, this penalty must be entered on Line 4 of the Interest and Penalty Calculation Schedule included with the 2003 Form IT-540.